

**MEETING MINUTES**  
**SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE**  
**April 10, 2014 – Regular Meeting**  
**10:00 a.m. – San Casa Conference Room**

**Attendees:** Paul Chattinger, Patricia Hall, Karen Ireland, John Paine and Carmine Rossi

**Absent:** Jeanne Keyser (excused)

**County:** Tara Musselman, Judith Nothdurft and Sandy Wright

**Guests:** Sign in sheet attached

The meeting was called to order at 10:04 a.m. A roll call was taken that established a quorum was present.

Ms. Keyser's schedule has changed; Mr. Paine is requesting an update. Member terms were reviewed.

The minutes from the January 30, 2014 meeting were unanimously approved as amended.

**Citizen Input:**

- Ms. Slater questioned who is paying for the Gardens of Gulf Cove and Rotonda West pathways and asked if they had to do Engineering. Engineering was required and those MSBUs are funding their respective pathways.
- Ms. Price would like the status regarding the pathway to give at the next HOA meeting.
- Ms. Price commented that if the trees referred to are the trees planted in the medians; they were planted by the Cove-connector and the Street & Drainage Committee should not be paying for that because it is already being addressed by the Beautification Committee in the new Landscape Maintenance Contract. There is concern about paying twice for the same service.

**Unfinished Business:**

- Pathway Project – Mr. Paine updated Ms. Slater about the pathways. He stated the Co-connector should not plant any more trees in the area where the pathways will be installed until the pathways are complete. The preliminary design schedule was amended; the 30% plans were supposed to be due by the end of April; however they will now be due by the first week in June. The schedule shows the 100% plans are due by September. The Committee would like to have an idea of the cost. The Engineer's estimate of costs are normally available when the plans are 90% complete; any estimate prior to then would be very preliminary. Mr. Paine suggested that any guard rails on the bridges on the same side as the pathway that are deficient be addressed at the same time the pathway is being done. Ms. Musselman stated that any additions should be submitted now while it is in design. As soon as the 30% plans are available they will be sent to Ms. Nothdurft to distribute to the Committee. Ms. Slater from the Beautification Committee requested a copy of the plans. The 60% plans should be done by the next meeting and a member from the engineering firm will be present at the July MSBU meeting. The Community is very responsive to this project. Ms. Musselman suggested someone attend one of the Board of County Commissioners sales tax workshops that are scheduled for 1pm Tuesday, April 15, 2014, or Tuesday, April 22, 2014 after the regular BCC meeting or Tuesday, May 13<sup>th</sup> where it will be a regular agenda item. Currently there are no sidewalks in the plan; this would be a good time to ask for some funding to help with the sidewalks. The pathway estimate was based on other pathway projects. Mr. Paine asked that the members start thinking of where to go next regarding pathways and to talk to neighbors to get input. This can be discussed more at the next meeting.
- Bridge Piling Jacketing – Ms. Nothdurft conveyed an update from Mr. Cohen stating 3 responses were received from the Request for Letters of Interest (RLI) process and CES/American Engineering was selected as the number one firm. Currently the scope and fee proposal is being developed. Once the fee is settled on, the contractor will proceed. Three bridge pilings will be jacketed; one piling on St. Paul over the Zephyr Waterway and two pilings on Ingraham over President Waterway. The Committee asked to be informed of the cost of the design and the width of the piling jacketing wraps. Ms. Nothdurft will follow up with Mr. Cohen.

## **SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE**

**April 10, 2014 – Regular Meeting**

**Page 2**

- ROW Mowing/Schedule/Trash Collection/Ruts – Ms. Nothdurft previously e-mailed the mowing contract to the Committee for review and discussion at the meeting. There was discussion regarding the requirement that the contractor inspect the area before the mowing is started. Caroline and San Domingo have ruts in the swale area that have not been addressed. The contract states that failure to repair the swale area within 20 days will result in the County performing the work and deducting it from the Mowing Contractor's invoice. The contract also states mowing the right-of-way will include mowing all bridge approaches, bridge slopes, approach slopes, and areas around bridge structures. Ms. Nothdurft will follow up with Mr. Cohen to determine if the needed bridge work due to vegetation growth is a result of lack of mowing maintenance. Trimming of trees, mail boxes etc. should be trimmed within 12 inches. Ms. Nothdurft contacted the Customer Assistance Investigator and he stated the last time he inspected prior to January was November 14, 2013 after the November mowing cycle. There was no evidence of ruts at that time. On April 4, 2014, the Investigator observed dual tire tractor ruts and took photos that were passed for the members to review. The Investigator stated the large ruts were not caused by the mowing contractors as they do not have dual tire tractors. He stated they could have been caused by FPL or piping contractors. The Committee asked if these ruts are not caused by the mower, what can be done to fix them. Maintenance & Operations can fix the ruts if the Committee would like. The Committee agreed that the ruts shown in the inspector's photos should be reported to M&O for repair. Ms. Nothdurft will follow up. Ms. Nothdurft conveyed that the Investigator stated that the trash in the right-of-way (ROW) is picked up no more than one day before mowing. He also stated at this time there is a considerable amount of building under construction in South Gulf Cove (SGC) and this contributes to the trash in the ROW. Mowing services can be enhanced if the Committee wants. Mr. John Elias is the new M&O manager; processes are being reviewed and some new ones put in place. The Committee is happy to hear that and requested that Mr. Elias attend the next meeting. The Committee asked if the trash can be picked up immediately ahead of the mowers. The contract does not specify when the trash pickup is done. Ms. Nothdurft will follow-up and report back. There was discussion regarding installing more no littering signs. The Committee noted that once construction is started on CR 771 the safety mowing should be discontinued. The Committee requested the Investigator to be sure to inspect around the bridges and street signs to make sure the mowers are cutting that area. There was also discussion regarding who's responsible for maintaining the stormwater ditch on Ingraham and a second one on San Domingo. Ms. Nothdurft will follow up.
- Bike Rack Utilization – Location of the bike racks is on hold until after the school year is over. The bus stops seem to be changing more than initially thought. New bus stops won't be determined until August. The Community is paying to have trimming around the poles and it can't be done with bikes tied to them. The Committee agrees that educational outreach to the children should be provided and various methods were discussed.
- Invasive Vegetation Removal – Mr. Paine has not received a response back from the County Attorney, but will not give up.
- Review Herbicide Treatment of Section 94 Roads – Roots are still visible but it appears the herbicide is working. The Committee may want to consider this for other areas; however they agreed to wait until after the rainy season to see how long this lasts. If members have any ideas of other areas where the grass is growing through the asphalt, they should bring it to the meetings for discussion. Neighborhood Watch folks may be able to help with reporting the locations.

### **New Business:**

- Financial Reports – The Financial History, 3 Month Actuals and Activity Reports were distributed for review and discussion. Ms. Nothdurft explained to the members what the sign inspection costs entailed to answer questions from the last meeting. The Committee asked when the Power Shearing will take place and how many sections will be done this year. Ms. Nothdurft will follow up and report back.

**SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE**  
**April 10, 2014 – Regular Meeting**  
**Page 3**

The Committee would like more information regarding carry over amounts into the next year's budget before the next meeting. Ms. Musselman explained the pathway funding in the budget for FY2014/2015. The CIP paperwork has been sent to Fiscal Services. If funding was not available, Fiscal Services would not allow the project. The Committee is concerned about the funding in the budget. Ms. Nothdurft will follow up regarding funding in the budget for pathways and bridges.

- The Committee asked Ms. Nothdurft to report:
  1. The road sign is missing at Calumet and Appleton.
  2. There are flooding issues at 9195 Calumet. There are 3 residents located on Calumet between the first and second San Domingo intersections with serious drainage issues when it rains. The Committee stated this problem has been brought up before.

There was further discussion regarding swales that are installed when homes are inspected and who is responsible for paying for repairs. Ms. Nothdurft will provide information on this from previous research.

- Ms. Musselman will follow up regarding what areas got sales tax money for sidewalks. Ms. Nothdurft will distribute the information when it is available.
- There was a discussion regarding the paving plan. Ms. Nothdurft will forward the previous update to the members for review. Fiscal services will be invited to the fall meeting to discuss paving funding options.
- Mr. Paine wants members to be thinking ahead for future projects.

The next meeting is scheduled for Thursday, July 24, 2014 at 10:00 a.m.

The meeting adjourned at 12:04 p.m.

Submitted by:



Sandy Wright  
Public Works Department

[illegible]